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Expression of Interest (EOI) for empanelment of Architects/Architectural Consultancy/firms for development of smart City/hubs, Mega Housing, Commercial and socio-cultural projects in Delhi.

1. **OBJECTIVE:-**

For taking forward the Smart city initiative of Govt. of India, to develop Delhi as a model city at par with other International capital cities and to infuse fresh and modern ideas for development of Delhi, DDA intends to empanel Architects/Architectural consultancy firms for providing consultancy services to develop smart city/hubs, housing, commercial and socio-cultural projects spread all over Delhi.

2. **GENERAL INSTRUCTIONS:**

- 2.1 The Architectural Department, DDA invites expressions of interest for empanelment of Architects/Architectural consultancy firms for providing consultancy services for the smart hubs/city, mega housing, commercial and socio-cultural projects from conceptualization of the scheme till its implementation and successful completion. The lead member of the firm should be registered with Council of Architects, India.
- 2.2 DDA intends to form a panel of Architects/Architectural firms for providing consultancy services for Architectural, Structural, HVAC, MEP, Landscape, Urban design and Traffic Transportation etc. required till the completion of the project. Applying firm should have in-house capability for Architectural services. However, can out-source expert services like Structural, HVAC, MEP, Landscape, Urban design and Traffic Transportation etc.
- 2.3 The complete documents shall be submitted to DDA upto 30.07.2019 at 18.00 hours at office of Chief Architect, 8th Floor, Vikas Minar, New Delhi-110001.
- 2.4 Documents submitted after the time and date of receipt of the documents may be rejected/not considered.
- 2.5 EOI shall be subject to evaluation and only those Architects/Architectural firms shall be enlisted whose documents are found substantially responsive. It may please be noted that this Expression of Interests does not entail any commitment on the part of DDA to award the work or bear the cost of documents.
- 2.6 DDA reserves the right to accept or reject any or all EOI's without assigning any reasons and shall have no liability whatsoever subsequent to such a decision.

- 2.7 Any clarifications on this expression of interests (EOI) may be obtained in writing or directly from the office of Chief Architect, 8th Floor, Vikas Minar, Phone No.: 23379031 e-mail id: chiefarchitect@dda.org.in.
- 2.8 DDA may visit the establishment of firms for physical verification of the credential/claims.
- 2.9 The Architects/Architectural firms should have minimum 5-year experience, knowledge and experience in designing and providing consultancy services for smart hubs/city, mega housing, Commercial and Socio-cultural projects. The cost of construction of one of the executed projects should be in the following categories.
 - (a) 100 crore and above
 - (b) 300 crore and above
 - (c) 600 crore and above

3 SCOPE OF PROPOSAL:-

- 3.1 The scope of proposal shall include preparation of concept drawing of smart hub/city/mega housing, commercial and socio-cultural projects based on the requirements of DDA, norms of MPD-2021, UBBL-2016 and its approval from DDA.
- 3.2 The Architects/Architectural firms to obtain the approval of all the statutory bodies like DUAC, DFS, AAI, Environment etc. based on the approval granted by DDA.
- 3.3 The Architects/Architectural firms to prepare detailed working drawings based on the approval of statutory bodies and to prepare detailed cost estimate.
- 3.4 To prepare services drawings like structural, landscaping, HVAC, MEP etc. which is required for proper execution of project as approved by DDA.
- 3.5 To prepare tender documents required for engaging the contractor for execution of the project.
- 3.6 To visit and supervise the site on regular intervals to ensure that the implementation of the project is as per the drawings issued to the contractor by the Architects/Architectural firms.
- 3.7 To obtain the completion certification from the statutory bodies and submission of as built drawings.

4. DOCUMENTS TO BE SUBMITTED:-

- 4.1 The lead member of the firm/proprietor should be registered with the Council of Architects, India. Self-attested copy of valid registration of Council of Architects, India to be submitted & minimum 5 years experience in designing of smart hubs/city, mega housing, commercial or socio-cultural projects is required.
- 4.2 Proof of minimum 5 years experience in designing and providing consultancy services for smart hubs/city, mega housing, commercial, socio-cultural projects is required.
- 4.3 EOI must contain the names, address and place of business of Architects/Architectural firms alongwith the details of staff and available infrastructure, supported by documentary evidence, and must be signed with the legal name of the firm by the authorized signatory.
- 4.4 The interested Architects/Architectural firms with respect to EOI are to submit the requisite documents alongwith any other documentation to substantiate their credentials and professional capabilities.
- 4.5 DDA reserves the right to verify any/all of the details submitted. In case of submission of wrong/misleading information coming to light at any stage, the EOI may be rejected, the empanelment cancelled and the Architects/Architectural Firm blacklisted by DDA.

5. PERIOD OF EMPANELMENT:-

- 5.1 Based on the cost of project dealt by the Architects/Architectural firm a panel as per the categories mentioned at para 2.9 may be formed by DDA.
- 5.2 The panel shall remain in-force for 5 years.
- 5.3 DDA on its discretion may continue/augment or dissolve the panel before expiry of 5 years or remove individual empanelled Architect/Firm without assigning any reason and the Architect/Firm shall not have any claim on this account.

6. METHOD OF SELECTION:-

- 6.1 After scrutinizing and preliminary examination the Architects/Architectural firms shall be short-listed for the formation of panel as per the categories mentioned at para 2.9 above.